

Concord ABC Board
230 International Drive
Concord, NC 28027

REQUEST FOR QUALIFICATIONS

Project Overview

Concord ABC is requesting the submission of a statement of Qualifications (SOQ) from qualified professionals to provide architectural and engineering design for a proposed new ABC store to be located in Concord, NC at 3055 Dale Earnhardt Boulevard, Lot 2, Kannapolis, NC.

The selected architect/engineer will be required to provide any or all of the following services for this project as determined by Concord ABC: preliminary design, final site plan, building plans, cost estimate, bidding documents and administration, construction administration and inspections.

Project description

This project is for the construction of a new ABC store that will be approximately 8,440 square feet on an estimated 1.76 acreage +/- . The building will have a display area for sales, warehouse and delivery dock. A preliminary site plan and building layout has been completed in accordance with the recorded Easements, Covenants, Conditions, and Restrictions agreement with Lowe's Home Centers, LLC.

Scope of Services

The following is a general description of the work required. The is not intended to be all inclusive.

- Check and verify preliminary layout to ensure completeness.
- Perform any needed additional study on existing conditions of site.
- Complete drawings including grading plans and specifications for a formal bid process.
- Recommend bid schedule so business is operational before the end of the lease of existing store.
- Obtain all permits and approvals for construction.
- Prepare bid documents and hold pre-bid conference.
- Provide cost estimates.
- Open and verify bids.
- Conduct pre-construction conferences.
- Shop drawing review.
- Provide construction inspections.
- Conduct monthly or as needed progress meetings.
- Process change orders.
- Review and approve pay requests from contractors.
- Monitor construction site for safety /OSHA compliance

Questions concerning the scope of this project should be directed to Belinda Aponte, Concord ABC General Manager at the address below. Any amendment to the RFQ shall be made in writing and distributed as an addendum.

Belinda Aponte Belinda@concordABCboard.com
Operations Center
230 International Drive

Submittal Requirements

The selection of the firm will be based on the qualifications of the firm as presented in the detailed qualifications statement. The presence or absence of one or more items listed below, except for those items required by law, shall not be totally disqualifying but shall be taken in to considerations as a portion of the totality reflecting positively or negatively on the qualifications of the firm. Qualification statement should clearly and concisely address the following:

- Firm name and office location
- Brief overview and history of the firm
- Experience in designing publicly funded and/or governmental projects in North Carolina.
- Key personnel who will be involved with this project; their qualifications and experience as related to the scope of work detailed above, including specific information on their experience with similar projects.
- Other work commitments of key personnel during this project time frame.
- Client references including names, address, telephone number and contact person.
- Documentation of any history of litigation associated with project performance and/or professional liability.
- Documentation of the firm's safety history.
- Document of the firm's financial standing and insurances coverage.

Selection Criteria

The considerations below will be utilized for selection of the firm. Selection will be made after thorough review conducted by the concord ABC Board. Actual interviews may be conducted after review of the responses by interested firms.

- The firms recent experience, knowledge, and familiarity in the construction of similar projects along with the firm's demonstrated ability in construction incorporating the clients design preferences.
- The successful experience of the firm to perform the work required with minimal or no change orders.
- The firm's ability to meet a time schedule established for the work.
- The Firm's ethical and professional standing and satisfactory performance on previous contracts.
- A positive client relationship, commitment to the project, no major legal problems on previous projects.
- The firm's ability to undertake the work and assure liability as well as adequacy of an accounting system to identify costs chargeable to the project.

Project Schedule

The design of the building and site is part of an approved capital improvement project and will proceed as quickly as possible. Site preparation and building construction will depend on the Board approval of a construction schedule.

Qualification Statement Deadline

The statement of qualifications can be submitted electronically (limit to 15pages) or by mail no later than 5:00 pm 06/02/2024 at the following address:

Belinda@concoradabcboard.com or

Belinda Aponte

230 International Dr.

concord NC 28027

Equal Employment Opportunity

Concord ABC does not discriminate administering any of its programs and activities. The consultant awarded the contract for work will be required to assure that no person shall be denied employment or fair treatment or in any way discriminated against on the basis of race, sex, religion, national origin or disability.